



**WSWS Officer and Committee Report
July 2024**

Office or Committee Name: Constitution and Operating Procedures Representative

Officer or Chairperson Name: Sandra K. McDonald

Date of Preparation (include year): July 5, 2024

Activities during the year:

I reviewed, updated and reformatted the WSWS Operating Procedures.

I continued editing the Operating Procedures for consistency, as per Board of Director's approval at the Board Meeting.

I worked with Diversity and Inclusion ad-hoc committee as they drafted Operating Procedures in preparation of the committee presenting the request to the Board of Director's to move from an ad-hoc committee to standing.

I also provided council to the Executive Committee about WSWS procedures as requested.

Regards,

Sandra

WSWS Operating Procedures Representative 2023-2028

Recommendations for Board Action: None

Budget Needs: None

Name of Person Preparing This Report: Sandra K. McDonald