



**WSWS Summer Board Meeting Agenda
Virtual Meeting, October 17, 2022**

Monday, October 17, 2022

Call to order and Approval of Agenda: President Felix called the meeting to order and for approval of agenda at 9:59 AM.

Motion to approve agenda: Sandra McDonald
Second: Phil Banks
No discussion
Approval: Unanimous Approval

Attendees: *Joseph Vassios, Eric Gustafson, Joel Felix, Sandra McDonald, Sonia Rios, Phil Banks, Aaron Alvarez, Alan Helm, Chad Cummings, Clark Alder, Curtis Rainbolt, Gregory Dahl, Harlene Hatterman-Valenti, Jane Mangold, Michelle Breton, Marcelo Moretti, Misha Manuchehri*

Approval of the summer board meeting minutes - Joe Vassios

- *Approval of 2022 Summer Board Meeting Minutes:
Motion to approve minutes: Jane Mangold
Second: Sandra McDonald
No discussion
Approval: Unanimous approval*

Discuss the 2023 Annual Meeting Program – Curtis Rainbolt

- *Committee had call with WAPMS last week to discuss fees and meeting spaces.*
- *The following fees were agreed upon: Early Bird \$375, Regular \$400, Student \$200*
 - o *Discussion from Sonia on possible reduced fee structure for early career academics*
 - o *Eric noted that maybe industry partners could assist in providing support for these partners?*
 - o *Jane mentioned that Rita Beard Award provides for travel for weed managers, does not include academics.*
 - o *Sandra asked if we may want to ask out sustaining members? Group was supportive of possible using this approach.*
 - o *Sandra suggested that possibly have an at-large member discuss with early career academics.*
 - o *Phil supported this.*
 - o *Marcelo noted that much of the cost is hotel and travel.*
 - o *Sandra suggests ad-hoc committee to determine needs of early career academics. Sandra may be able to start ad-hoc committee.*
 - o *Joel assigned Sonia to lead an ad-hoc committee to determine needs of early career academics. Jane and Sandra will join the committee as well.*
- *Had call with Finance Committee to approve costs for meeting.*
- *Decided to have joint awards lunch, WAPMS will not have separate awards dinner.*
- *Thursday AM both WSWS and WAPMS will have separate business breakfasts.*
- *Curtis will discuss General session with Harlene and Jane. This will occur by end of November.*
- *Title submission is open. Call went out in newsletter.*
- *Registration is not open at this date, but room blocks are open.*

Financial status and outlook – Phil/Eric

- *Phil forwarded finance committee meeting minutes.*
- *Third quarter meeting just occurred. Reviewed our investments. Hot topic since market has been volatile.*
- *Report shows that in 2022 we have lost around 12%, but not as bad as overall markets.*
- *Investments are in 20% Cash, 36% Bonds, 16% Hedge, 21% Stock, 6% Commodities and Resources.*
- *Advisor Stan Cooper suggested that we invest in Treasury Bonds for 1 yr at a yield of 3.91% rate of return. This will replace the 20% cash position.*
- *Total assets are \$364,327.37. Split between Checking, Money Market, CD's and Investments with RBC.*
- *Eric will ladder maturities so new dates occur approximately every 12 months.*
- *Phil's term will end after this year. Will also need another committee member to join after annual meeting.*
- *Motion to change in operating guide to state that previous Treasurer remain as ad-hoc member of finance committee in an advisory role for one year at the end of their term.*
 - o *Motion: Sandra McDonald*
 - o *Second: Phil Banks*
 - o *No Discussion*
 - o *Approval: Unanimously Approved*

Status of symposia submissions and plans - Jane Mangold

- *Jane has solicited symposium ideas from the Boise area, no proposals have been received.*
- *Discussed possible subjects regarding irrigation, drought and weather patterns.*
- *Chad indicated that Brian Meador was discussing submitting a proposal.*
- *Drought is a hot topic in all of the west.*
- *Possible title: When aquatic weeds become terrestrial?*
- *Clarke to reach out to contact regarding presentation for symposium.*

WSSA liaison feedback on list of committees needing WSSWS representation – Alan Helm

- *Alan has shared the list of committees and our representation on the committees from WSSWS.*
- *Alan drafted language to update operating guide to indicate that WSSWS Liaison will maintain a list of the WSSWS committee members for WSSA.*

Update from the Representative for Constitution and Operating Procedure – Chad Cummings

- *Chad has reviewed.*
- *Chad to add information for finance committee.*
- *Please let Chad know if you have additional edits for Chad.*
- *Sandra asked Chad to review August minutes to capture any additional edits.*

Board Member Update - Change of Employment – Misha Manucherhri

- *Has new employment in private industry and will be out of the region.*
- *Willing to stay on if the society would like her to.*
- *Need to look at Bylaws on process to replace Misha*
- *Misha would like to stay on and the Board is supportive if her new employer will allow it.*
- *Misha will be in contact after discussing with her employer.*

New Business:

Discussion on mandatory orientation for new board members and new Committee Chairs (and Chair-Elects) – Joel Felix

- ***Member shared the below information regarding training:***
 - o *New board members and committee chairs (and chair-elects) are not necessarily aware of all the documentation for the society. Customary, when Eric does the new member training he reviews the documents. But it appears that when new committee chairs are named they may have forgotten about the documents. Or perhaps they never attended Eric's introduction to the society. In the Operating Procedures/Guide it says that the Constitution and Operating Procedures representative sends a copy of both documents to a whole list of individuals within a month after the meeting. That is the beginning of field season so an email might get lost in the flurry of work.*

Whatever the reason, the Constitution and By-Laws and Operating Procedures/Guide appear to not be in much use.

Suggested remedy:

1. *Perhaps a new responsibility of the Constitution and Operating Procedures Representative (or maybe the Immediate Past President?) should be to contact each of the individuals after they have been named to chair a committee or moving from chair-elect to chair by phone (or mandatory attendance of the orientation meeting during the annual meeting or a virtual meeting within a prescribed amount of time after the meeting) to review their responsibilities and terms (e.g. beginning & end or chair role) of service. **Also***
 2. *The Research Section Chair to convene a meeting that includes all Section Chairs and Chair-Elects (zoom would work fine) to go through the documents and introduce the sections of the Operating Guide particularly responsibilities.*
- *Chad suggested possibly a quarterly update meeting on responsibilities.*
 - *Joel suggests meeting with Past President and Eric to ensure all Chair and Chair-Elect are familiar with duties.*
 - *Eric has orientation during Annual Meeting with timelines for the following year and let them run with it. Currently no follow up, with assumption that members may reach out to applicable contact.*
 - *Eric also suggests that before they accept a role, a member should receive an update on what is expected as well.*
 - *Sandra suggests that during the opening session a reminder of the Orientation needs to be added.*
 - *Sandra notes that no motion needed now, but board members be aware that those behind us need to be up-to-speed on their duties.*

Motion to Adjourn at 11:50 AM

Motion: Sandra McDonald

Second: Greg Dahl

Vote: Approved Unanimously