

**WESTERN SOCIETY OF WEED SCIENCE  
EXECUTIVE COMMITTEE SUMMER BOARD MEETING  
FRIDAY, AUGUST 16, 2002, PHEONIX, AZ**

Attendees: Dan Ball, George Beck, Gil Cook, Wanda Graves, Nelroy Jackson, Rod Lym, Bill McCloskey, Steve Miller, Bob Parker, Jill Schroeder, Bob Stougaard, Kai Umeda.

Call to Order: President Jill Schroeder called the meeting to order at 8:00 a.m.

Jill Schroeder informed the group that Barb Mullin passed away on Aug 15th. It was moved by George Beck to dedicate the 2003 proceedings to Barb. Gil Cook seconded the motion. Motion passed unanimously.

**Minutes.** Bob Stougaard

Steve Miller moved to approve the minutes from the executive board meetings on March 11th and 14<sup>th</sup> 2002. Gil Cook seconded. Motion passed unanimously.

**Financial report:** Wanda Graves

Wanda indicated that the society did well financially at the Salt Lake annual meeting. We have investment losses of \$44,713.63, but we have a positive balance of \$273,866.59. We are financially sound and the finance committee has been very active. Nelroy Jackson moved to accept the report, Steve Miller seconded. Motion passed unanimously.

**Past president report:** Bob Parker

The WSWS Constitution and By-Laws is still to be revised to reflect the change in Standing Committees (giving the duties of the Resolutions Committee to the Past-President), reducing the number of standing committees from 18 to 17, and deleting references to this position in the Operating Guide. This project is on hold until the Ad Hoc committee, led by Vanelle Carrithers, has completed its task. The responsibilities of the Editorial Committee in the Operating Guide is still in the hands Don Morishita to address and provide recommendations to the board.

Rod Lym had more golf balls made with the WSWS insignia to give to future retirees. Notification of retirees has not occurred since the last meeting.

Steve Miller moved to accept the report, George Beck seconded. Motion passed unanimously.

**Program committee.** Gil Cook

Gil will go over in September to evaluate facilities in Hawaii.

General session: Tentative speakers will include a 15-minute presentation from Rob Hedberg to provide an annual update on his activities. Two individuals will also be solicited to discuss local weed management issues of Hawaii. Possible topics include invasive weed problems, and the national botanical gardens.

Bob Zimdahl has requested 30 minutes to speak on the evolution of weed science – ethical considerations. It was suggested that Zimdahl should work with a project or section chair to possibly speak at a discussion group.

Bill Cobb offered to organize a workshop on determining soil organic matter. Miller suggested that more details should be provided, and if approved, that this workshop proposal should be submitted for the following years meeting.

GPS/GIS applications/mapping for weed science was suggested as a discussion or workshop topic. This may also be included in a project session.

No symposia or workshops were approved because of the anticipated attendance and paper submissions for this meeting.

Due to the high attendance anticipated, oral papers and posters will be limited to only a single oral paper as first author and one poster as first author. However, authors can have unlimited participation on oral and poster presentations as secondary authors.

The number of easels and available space may limit the number of posters presented. It was concluded that all student posters should again be situated together.

**Action item:** Gil Cook will ask Rob Hedberg to make a presentation in the general session and will remind him to make his plane reservations. Gil and Joan Campbell will work on the Call for Papers. Gil will inform Bill Cobb to resubmit his workshop proposal next year due to anticipated time constraints in the program and request that he provide a detailed proposal at that time. Gil will contact Bob Zimdahl and suggest he work with a Section chair or Project chair as a format to present his talk.

#### **Research Section:** George Beck

Project chairs should be made aware not only of their responsibilities with regards to assembling the Research Progress Reports, but also their role in preparing and facilitating the various project discussions at our annual conference and the subsequent project reports. We also have the newly adopted electronic format for papers that Project Chairs must contend with. We need to determine any changes for the Project Chair responsibilities that are different than what appear in the WSWs Operating Guidelines, so these can be articulated carefully in the letters that will be sent this fall.

Electronics: Project chairs are to be in charge of acquiring and setting up visual aids and computer technicians. They are responsible for getting a laptop and LCD projector

3. We are in contact with the Sheraton. I will tag along with Gil Cook when he visits the Sheraton in September.

56<sup>TH</sup> Meeting  
Western Society of Weed Science  
March 11, 12 and 13, 2003

The Sheraton Kauai Resort-Poipu Beach  
2440 Ho'onani Road  
Koloa, Hawaii 96756

Phone: 808-742-1661  
888-847-0208 (toll free)  
Fax: 808-742-4055  
Website: [www.sheraton-kauai.com](http://www.sheraton-kauai.com)

Room Rates for WSWWS group:

Run of the House rooms \$160.00 single or double  
PLUS \$20.83 Resort Amenities Fee per room per day inclusive of tax

Resort Amenities Fee includes the following:

- Buffet breakfast for two
- Nightly one hour mai tai sunset punch with Hawaii entertainment
- Local, credit card and 800 access phone calls
- In room coffee maker, safe and mini refrigerators
- Shuttle service within a three (3) mile radius of the hotel
- Access to fitness center and tennis courts
- Four (4) Internet ports that are located in the lobby of the hotel-24 hours

Group rates shall apply three (3) days prior and after the main program, subject to availability.

Third Person rate waived for graduate students.

When making reservations please IDENTIFY WITH WSWWS.

A ONE NIGHT DEPOSIT is require to hold reservations.

RESERVATION DEADLINE: February 5, 2003.

Nelroy Jackson suggested that it be emphasized in the reports and correspondence in new letter that we identify ourselves as being with WSWWS.

for their session. The version of PowerPoint needs to be similar for all sessions and needs to be put in Call for Papers.

**Action item:** George Beck will draft a letter detailing project chairs responsibilities. This will be followed by e-mail in November to project chairs and chair elects. George, Gil, Phil, and Bill will work out projection details. Wanda needs write-ups for the Call for Papers, the Progress Report, newsletter items, and Call for Nominations of Outstanding Weed Scientist by August 31.

**Education and Regulatory:** Bill McCloskey

Bill will organize a session pertaining to the use of websites to deliver extension programming. The session will start with a survey of selected Web sites. Other topics would include:

A panel discussion of how the internet is being used at specific Universities; Copyright issues related to the use of information in the internet, particularly images; Access to the web by rural/farm clientele verse urban clientele; Design of effective web sites; Tracking web visitors and using that information to improve the web site; Peer review of information put on web sites; and Publication distribution – free verses cost recovery. Length of session would be 3 to 4 hours.

It was suggested that Bill set up equipment the night before and have some pages stored.

**Action items;** Bill needs to work with Gil and Phil Motooka to inquire about the accessibility and costs for live internet connection and travel expenses for ACIS webmaster (Jenny). This session doesn't need board approval for anything under \$1000.00.

Steve Miller made motion to approve program (General session, Research and Education/Regulatory), George Beck seconded. Motion passed unanimously.

**Local arrangements.** Phil Motooka

1. We have held an initial meeting on Kauai and there was no shortage of volunteers to help host the WSWS. Representatives of the Division of Forestry and Wildlife, the Department of Agriculture, the Kokee Natural History Museum, industry, and the UH attended. Several off-island volunteers did not attend.
2. The itinerary for a pre-conference field trip on March 10<sup>th</sup> to see invasive plants at the Kokee State Park has been set. It will be guided by State foresters and staff of the Kokee Museum. The announcement will be sent to Wanda for inclusion with the conference announcement packet. The cost will be in the \$35-40 per person range, mostly because we have to use smaller buses than in Kona in 1998. We charged \$30 then.