

Office or Committee Name: Local Arrangements Officer or Chairperson Name: Eric P. Westra Date of Preparation (include year): July 17th 2022

Activities during the year:

- **1. Board meeting in Boise Idaho:** I attended the board meeting and started my tenure as chair of local arrangements for the 2024 WSWS meeting in Denver Colorado.
- 2. Transferred poster and signs: After the 2023 WSWS meeting in Boise, poster materials and signs were transferred to storage at Colorado State University in Fort Collins. I plan on collecting and transporting these materials to the meeting in Denver.
- **3. Venue familiarity:** This will be the 2nd WSWS meeting (WSWS 2019) held at the Grand Hyatt in Denver.

Recommendations for Board Action:

Need to determine where posters and easels will be used next and where they will be stored.

Budget Needs: NA

Name of Person Preparing This Report: Eric P. Westra