



**Office or Committee Name:** Research Section Chair

**Officer or Chairperson Name:** Dirk V. Baker

**Date of Preparation (include year):** 2025-02-27

**Activities during the year:**

Assisted Program Chair and Chair Education & Regulatory with program development.

My perception of the Confex platform for program development was that it was not well-tailored to our needs and the support and responsiveness from the personnel was sub-standard. This might improve with time and it would be worth providing feedback should we choose to continue using this service.

We did involve the Chair elects of the Research and Education & Regulatory Sections in most meetings to facilitate the transition for next year.

Assisted in training chairpersons on Confex platform for retrieving uploaded presentations.

Emailed chairpersons the best practices for moderators as well as a Powerpoint template for organizing sessions.

**Recommendations for Board Action:**

Continue to be intentional in including chair-elects in meetings and communications to facilitate their success in following years.

**Budget Needs:**

None at this time.

**Name of Person Preparing This Report:** Dirk V. Baker