



**WSWS Officer and Committee Report
March 2024**

Office or Committee Name: Constitution and Operating Procedures Representative

Officer or Chairperson Name: Sandra K. McDonald

Date of Preparation (include year): March 4, 2024

Activities during the year:

I reviewed, updated and reformatted the WSWS Operating Procedures.

I edited the Operating Procedures for consistency, as per Board of Director's approval at the Summer Board Meeting.

I incorporated suggestions for the Diversity and Inclusion add-hoc committee.

I also provided council to the Executive Committee about WSWS procedures as requested.

Regards,
Sandra
WSWS Operating Procedures Representative 2023-2028

Recommendations for Board Action:

None

Budget Needs:

None

Name of Person Preparing This Report: Sandra K. McDonald