



WSWS Officer and Committee Report Annual Board Meeting – March 9, 2015

Office or Committee Name: Local Arrangements

Officer or Chairperson Name: Dan Curtis

Date of Preparation (include year): March 3, 2015

Committee Activities during the Year:

Walk through of facility following summer board meeting with board on July 30, 2014.

Investigated transportation parking options for attendees and provided ideas for things to do locally.

Participated in conference call with hotel conference coordinator and Phil Banks regarding conference set up.

Had new set of conference signs printed.

Agreed to help with poster set-up and take down. Will arrange for transportation and storage of poster easels and boards in Corvallis following conference.

Recommendations for Board Action: none

Budget Needs: none

Suggestions for the Future: none

Current Committee Members: Dan Curtis, Tim D'Amato, Brian Schutte

Name of Person Preparing This Report: Dan Curtis