WSWS Officer and Committee Report
Annual Board Meeting – March 13, 2017
Coeur d'Alene, ID

Office or Committee Name: Business Manager/Treasurer
Officer or Chairperson Name and Committee Members: Phil Banks
Date of Preparation (include year): March 8, 2017
Activities during the Year:

During the year, I paid all bills, filed the required tax forms, maintained the membership list, and provided registration services for the Coeur d'Alene joint meeting with the Western Aquatic Plant Management Association. I also participated in the search for a new WSWS Business Manager. This included various conference calls and a trip to Kansas City to interview prospective service companies. Integrated Management Inc, was chosen as the new Service Provider and I have worked with Tara Steinke, who will be the Business Manager, to take over the duties. I visited the IMI offices in January and have been coordinating with them to take over the bank accounts and investment account. I will close out the annual meeting books and all duties should be transferred to IMI by mid-April, 2017.

The current financial status of WSWS will be presented to the Board and the Members at the Business Meeting by the Finance Committee. The current Net Worth and Cash Flow from March 7, 2016 through March 8, 2017 is attached here. As of March 8, 2017, we have $472,346.99 in capital with an additional asset of $ 11,990.65 in unsold Weeds of the West inventory (a total of 1015 books). We sold approximately 1,330 books during the year. In terms of the operating budget, we posted a healthy gain due to the continuing sale of Weeds of the West with no expenses due to reprinting. It is anticipated that all Weeds of the West books will be sold at some point in the coming year.

Pre-registration for the 2017 joint meeting has gone smoothly despite the usual confusion that occurs with a joint meeting. Program Chairs Monte Anderson and Amy Ferriter have done a great job of coordinating the process. As of 3/8/17, we have 302 registrations (39 students, 180 regular WSWS members, 72 WAPMS members, and 11 WSWS/WAPMS joint members), and 8 spouse/friend registrations. There have been no registrations for anyone wanting to only attend the Climate Change Symposium. I have worked with Scott Cook as the Local Arrangements Chair to prepare for the meeting. The student scholarship winners will be assisting with registration and poster room set-up and teardown. The posters and easels were stored by Dan Curtis at Oregon State Univ. and they will be transported to Laramie WY following the meeting. Sandra McDonald will transport them to Fort Collins, CO to be used at the Global Herbicide Resistance Challenge in Denver. She will arrange for them to be stored until our 2019 annual meeting in Denver.

Tara and I will meet with the Site Selection committee to discuss the location for the 2020 annual meeting. Target cities will be Spokane, Portland, Seattle, and other cities in the WA,

OR, ID area. RFP will go out shortly after the meeting and the process will be coordinated by Tara Steinke.

Following the passing of Rita Beard, her family and a group of her friends decided to create a way to honor Rita and provide support to the areas of weed and invasive species management in which she worked for her entire career. Her estate is contributing $50,000 to create an endowment that will be over seen by WSWS. I met with her family in early March and discussed some ideas on how to solicit additional funding, a time line for the establishment of the endowment, and how the proceeds from the endowment will be used. President Howatt has created a committee to complete this process and I will serve on the committee.

Recommendations for Board Action: To have a smooth transition to the new Business Manager, it is imperative that all Board members and committee chairs follow through with the responsibilities of their positions in a timely manner.

Budget Needs:

Suggestions for the Future: Suggested Changes in Operating Guide: None.

Name of Person Preparing This Report: Phil Banks