

Office or Committee Name: President Elect Officer or Chairperson Name: Pat Clay

Date of Preparation (include year): July 23, 2018

## **Activities during the year:**

Call for symposia was prepared by Brain Schutte and sent to WSWS membership on June 13, 2018. Two symposia proposals were received and will be reviewed to determine if they can be accommodated at the 2019 Annual Meeting.

Sandra McDonald has provided input on potential speakers for the General Session at the annual meeting. Discussion centered on topics of interest for the West and specifically Colorado. Continued discussion will occur and topics/speakers decided. (September 1 deadline per SOP)

General discussions about poster room size and anticipated number of posters. This past year, 59 posters were included in the program. Anticipating higher attendance for the Denver meeting, it was discussed that the poster viewing area should be of size sufficient enough to accommodate 70 posters comfortably.

Initial call for papers should go out to the membership in early August (August 1 per SOP).

## **Recommendations for Board Action:** list any proposed actions here.

- 1. Clarification on SOP for "printing of the program and sending to business manager"
- 2. Additional suggestions for potential General Session Speakers.
- 3. Providing call for papers outside of current WSWS membership (Public relations/new release/other)

**Budget Needs:** any requested funds (and brief justification if not clear from above) should be provided here.

1. Pending symposia proposal approvals or General Session speakers

Name of Person Preparing This Report: Pat Clay